## **Stanford** | Summer Session



## **IHP Housing Application**

☐ Access the Housing Application



- Log into Axess.
- In the "Student" tab, under the "My Information" menu, click on the "Housing & Dining" Login. This will open a new window.
- On the left-hand side, click "Apply for Undergraduate Housing."

#### ☐ Section 1: Housing Application Term



#### **Select a Housing Application Term**

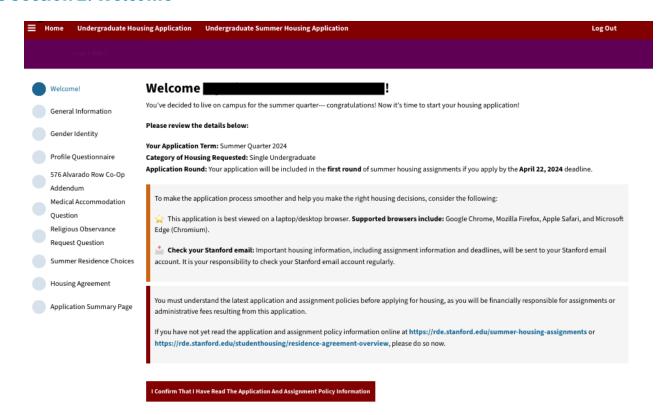
Please select a term below to start or continue with your undergraduate housing application.

👔 If you cannot find any housing application to apply for below, it's possible that you may not be eligible for undergraduate housing. However, please don't hesitate to contact Housing Assignments if you'd like us to verify your eligibility.

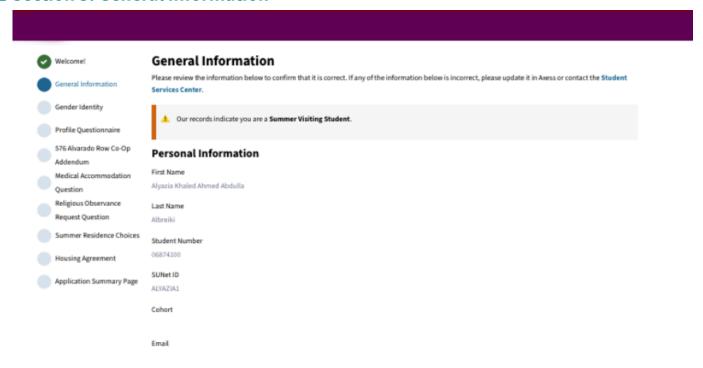


- **Application Term:** Summer Quarter 2024 will appear as the application term
- Click on "Apply" to continue

#### ☐ Section 2: Welcome

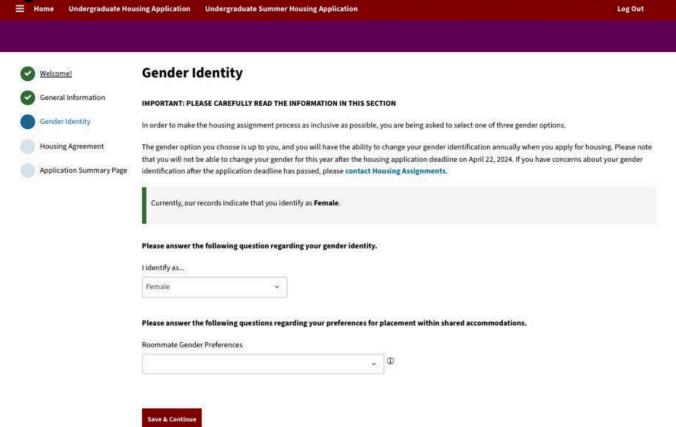


#### ☐ Section 3: General Information



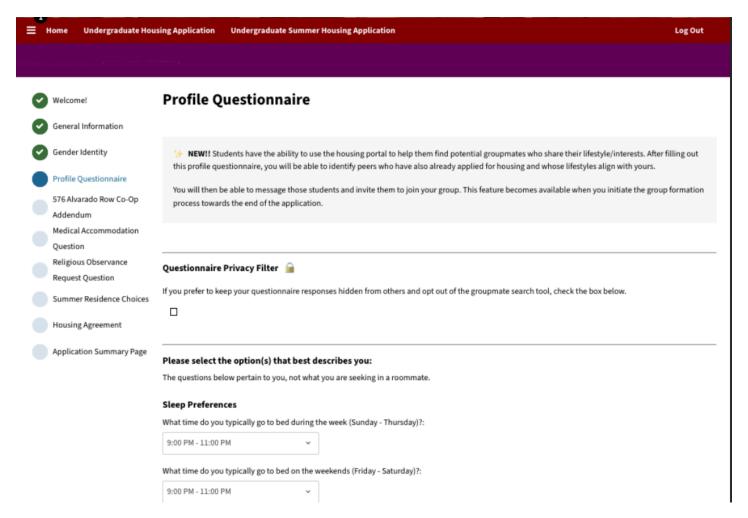
• **General Information:** Review that the Personal Information is correct

### ☐ Section 4: Gender Identity



• **Gender Identity:** In order to make the housing assignment process as inclusive as possible, you're being asked to select one of three gender options.

#### ☐ Section 5: Profile Questionnaire



#### ☐ Section 6: 576 Alvarado Row Co-Op Addendum

- Review and acknowledge receipt of this section
- Click "Save & Continue"

#### ☐ Section 7: Medical Accommodation Question

- If you will be applying for medical accommodation housing you will need to
- Ensure to register with the Office of Accessible Education (OAE)
- Submit the Housing Accommodation Request form

#### ☐ Section 8: Religious Observance Request Question

#### ☐ Section 9: Summer Residence Choices

- Welcome!
  - General Information
- Gender Identity
- Profile Questionnaire
- 576 Alvarado Row Co-Op Addendum
- Medical Accommodation
  Question
- Religious Observance
  Request Question
- Summer Residence Choices
- Housing Agreement
- Application Summary Page

#### **Summer Quarter Residence Choices**

You are encouraged to make a robust list of choices. You should continue adding choices until you have no opinion regarding the choices you have left unranked. If we are unable to assign you to one of your listed choices, you may be assigned to any location and to any room type.

- If you are applying as a group with a student who has a medical accommodation or religious observance request, please know that your assignment will
  be driven by the needs of the student(s) who is seeking a medical accommodation and/or submitting a Religious Observance Request. Students in these
  groups may be assigned to different room types within a residence (for example, a student with a medical need may be assigned to a single, while their
  groupmates are assigned to doubles.)
- Undergraduate Summer Housing Rates can be found on our website. The rate reflects the housing charges for each residence option, which includes
  basic utilities water, heat, electricity, garbage and sewer. Additional fees apply for dining plans, the period between spring and summer (for spring
  residents), the period between summer and autumn (for students selecting summer-autumn interim housing), house dues/program fees, and the
  technology fee.
- A dining meal plan is required for all undergraduate summer housing options.
- If you are leaving choices unranked and you indicate through your final choice that you are willing to live anywhere (required to retain your guarantee),
   you should be equally happy to live in any of those unranked choices. If not, you should rank them on your application.

			Add Preference
Order	Location	Room Preference	
1	Lagunita, Ujamaa v	Dorm: 1 Room Double v	Delete
2	Please Select v	٧	Delete
3	Please Select v	· ·	Delete

- Residence Choices: Branner Hall is where International Honor Program (IHP) students will reside
- Click "Save & Continue"

#### ☐ Section 10: Housing Agreement

# ✓ Welcome! ✓ General Information ✓ Gender Identity ✓ Profile Questionnaire ✓ 576 Alvarado Row Co-Op Addendum

- Medical Accommodation
  Question
- Religious Observance
  Request Question
- Summer Residence Choices
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#### **Housing Agreement**

You may edit this application until April 22, 2024. Editing your choices will not impact your position or priority.

Applications may be withdrawn without penalty until April 22, 2024. Keep in mind that if you withdraw this application and decide to reapply at a later date, you are not guaranteed housing and your assignment priority level will be based on the date you reapply.

Please review your application carefully.

By checking the box below and submitting this application, you agree to the conditions of the Residence Agreement, which includes the Residence Agreement Terms and Conditions, the Residence Agreement Policies and Procedures, and the Residence Agreement Contract Dates available on the R&DE Student Housing website at https://rde.stanford.edu/studenthousing/residence-agreement-overview. This agreement is valid once you have been assigned to university housing and continues for the entire length of the agreement period. This agreement is not for a particular room or residence or type of housing. By checking the box and submitting this application, you also agree to pay the required room and board rates, early arrival and late stay rates, technology fees, house dues or program fees, and any other miscellaneous fees for the student residence(s) to which you are assigned.

Misrepresentation of any facts on this application is deemed a violation of the Residence Agreement and may result in the immediate termination of your occupancy and/or the withdrawal of future university housing privileges, and may result in university disciplinary action under Stanford's Fundamental Standard or other applicable university policies.

If you cancel an assignment resulting from this application before moving in or fail to move in:

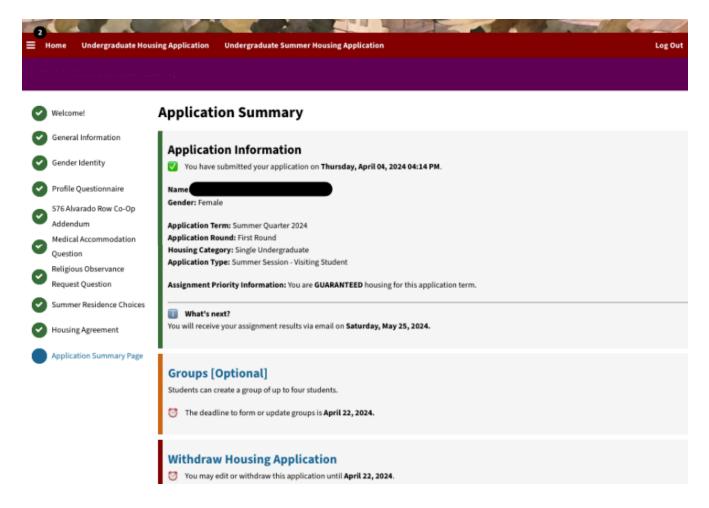
- You will be charged a fee of \$100-\$450, plus any applicable rent depending on when the assignment is cancelled;
- Your housing assignment will be cancelled;
- · AND you will forfeit your application number and guarantee (if applicable).

Once you have checked in to your assigned residence, you may only be released from contract per the Residence Agreement's Termination of Agreement terms Generally, you may only be released from your obligation to pay housing charges for the duration of your contract if you take a leave of absence, cease enrollment, or graduate.

By checking this box, I am agreeing to be bound by these conditions of assignment:

• Please take special note of the housing cancellation fees. Once you have read and understand the residence agreement, select the "check box" at the bottom of the page, indicating that you agree to the conditions of your assignment. Press "Sign Residence Agreement and Submit Application" to submit your application.

#### ☐ Section 11: Application Summary Page



Congratulations! You have submitted your housing application for Summer 2024.

#### ☐ Viewing your housing results

- Your housing results will be posted in **Axess** starting May 25 as long as you apply by the April 22 deadline.
- You are responsible for checking your Axess account; however, as a courtesy, the Student Housing Office will also send an email to your Stanford email address.

If you have any questions or need assistance during the housing application process, please **submit a Help Ticket**.